

# Spring 2023 Adjustment Period Schedule and Information

(The system will be down for maintenance from 11:30 am to 12:30 pm during the enrollment period.)

## Graduate Students Appointment Times

### Open Hour

Mon., 20 Feb., 2023, 12:30 pm to Tue., 28 Feb., 2023, 11:30 am

## Undergraduates Appointment Times

### Continuing Undergraduates and Seniors

	Date	Opening Hour
Phase I	Mon., 20 Feb.	12:30~24:00 pm
	Tue., 21 Feb.	00:00~11:30 am
Phase II	Fri., 24 Feb.	12:30~24:00 pm
	Sat., 25 Feb.	00:00~11:30 am

### Juniors

	Date	Opening Hour
Phase I	Tue., 21 Feb.	12:30~24:00 pm
	Wed., 22 Feb.	00:00~11:30 am
Phase II	Sat., 25 Feb.	12:30~24:00 pm
	Sun., 26 Feb.	00:00~11:30 am

### Sophomores

	Date	Opening Hour
Phase I	Wed., 22 Feb.	12:30~24:00 pm
	Thu., 23 Feb.	00:00~11:30 am
Phase II	Sun., 26 Feb.	12:30~24:00 pm
	Mon., 27 Feb.	00:00~11:30 am

### Freshmen

	Date	Opening Hour
Phase I	Thu., 23 Feb.	12:30~24:00 pm
	Fri., 24 Feb.	00:00~11:30 am
Phase II	Mon., 27 Feb.	12:30~24:00 pm
	Tue., 28 Feb.	00:00~11:30 am

### Notice :

- The courses can be enrolled either by **Web access**. Curriculum Online System:  
<https://www.ais.tku.edu.tw/electos/>  
\*The table of your current class schedule is displayed for viewing on EMIS at  
<http://sinfo.ais.tku.edu.tw/emis> after your selection in real time. (This site always facilitates students to access to the most immediate, latest information).
- Time conflicts should be avoided. Lecturer course will automatically be selected after TA course is selected first. Your presence is requested at all sections of a course.**
- The maximum of General Core Courses selection are 3 courses. Each General Core Course is limited to select one course. General core curriculum during the initial selection is limited to one field (including voluntary selection and classes already having screen). In the add drop period of the first phase can select the second class. In the second phase a third class can be selected.
- The English (II) course is automatically grouped within each college by the placement in terms of students' scores of English (I), excluding the English-taught Programs. If you want to drop this course, please consider carefully since it cannot be added again through the Curriculum Online System. Those who are not assigned to an English (II) course should follow the procedure announced on the English Department website (<https://www.tflx.tku.edu.tw/english/opinion/1175>).
- The English (I) course is automatically grouped within each college. Transferring to other classes is not permitted.
- Undergraduates, who intend to take Freshmen Campus and Community service-learning, please take your student ID card and enroll at Military Training Dept. during the first week of the semester.
- Petitions: Please pay attention to the website of the Curriculum Section during the first week of the semester, <https://atcx.acad.tku.edu.tw/>
- Students can overtake 6 credits only if:
  - Graduate students attend Programs with approval.
  - Undergraduates' average grades are beyond 80 (a grade A) in the previous semester or you have been approved for Minor, Double Major, or Program. In order to take 6 more credits by Web access, you must meet one of the criteria.
  - For Graduating seniors want to overtake credits or graduate students enrolling in undergraduate curriculum, Please pay attention to the website of the Curriculum Division.
- Please choose your classes carefully. A Student withdrawal from a Class after the Midterm Exam will be listed on the academic record hereafter with a note of "**dropped**" for that semester. (Adjustment Period :

Mon, 8<sup>th</sup> May 2023 to Fri, 12<sup>nd</sup> May 2023. At that time, please go online and withdraw from your classes according to the announcement time.)